



Dear Parents/Carers

We are looking forward to another successful school year. We will be striving to ensure that your child has the very best learning opportunities in order to reach their full potential. To support your child with their learning and to ensure that they make the most of their time in school, attendance and punctuality is extremely important. The information below outlines our expectations.

Attendance

In line with the Brooke Weston Trust expectations, we expect children's attendance to be **97%** and above. **School starts promptly at 8:50am** and good punctuality is also expected. Good attendance helps children to fulfil their potential and gives them a chance of a better future. Every day your child is absent from school, an opportunity is missed.

Should we be concerned about your child's attendance and/or punctuality, as outlined in our Attendance and Punctuality Strategies on our website (www.oakleyvaleprimary.org), home visits, letters and phone calls may be carried out. Referrals may also be made to the Brooke Weston Trust Education Welfare Officer.

Absences

If your child is absent from school, you must contact our Main Reception on 01536 461199 at your earliest convenience with a reason for their absence.

Absences for illness **will not** be authorised, unless **medical evidence** is provided when your child returns to school. If your child is sent home from school ill, we will authorise this absence.

Leave in term time

Brooke Weston Trust Academies and the Local Authority are continuing to work together to reduce the amount of leave taken in term time by issuing Penalty Notices under Section 444(1) of the Education Act 1996 (amended regulations 2013).

Parents need to be aware that as of Monday 25 April 2016, Northants County Council changed their Code of Conduct which meant a **Penalty Notice could be issued for 5 days of absence (10 sessions)**. This was placed on hold while the Isle of Wight case was heard. As the outcome is now known, NCC have now implemented the Code of Conduct with immediate effect. More details regarding this can be found on our school website.

If you require any support with your child's attendance or punctuality, please do not hesitate to email jbaulch@oakleyvaleprimary.org.

Yours Sincerely

Miss Goodwin



Bronze Quality
Mark 2016/15

Oakley Vale Primary School, Cheltenham Road, Oakley Vale, Corby NN18 8RH
Telephone: 01536 461199 Fax: 01536 746267 Principal: Miss E
Goodwin



Headteacher



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