

<b>Oakley Vale Primary School</b>	
<b>Wednesday 17<sup>th</sup> April 2024</b>	Offer Day
<b>Thursday 16<sup>th</sup> May 2024</b>	<b><u>Deadline</u> for parents to lodge written Appeal</b>  <i>(At least 20 school days from notification of unsuccessful application) (school email)</i>
<b>Friday 14<sup>th</sup> June 2024</b>	<p>Deadline for parents to be notified of the date and arrangements for the Appeal Hearing  <i>(post day before with guaranteed next day delivery)</i></p> <p>Deadline for the Academy to supply the Clerk of the Independent Appeals Panel with all relevant documentation needed to conduct the Appeals Hearing  <i>(At least 10 school days before first day of appeal window)</i></p>
<b>Friday 28<sup>th</sup> June 2024</b>	<p>Deadline for the Clerk to send Appeal Papers to the Panel and relevant Parties  <i>(7 working days before the appeal hearing)</i></p>
<b>Monday 8<sup>th</sup> July to Friday 12<sup>th</sup> July 2024 (dates tbc)</b>	<p>Deadline for any further evidence from the Academy or from parents that was not sent with the original Appeal, to be submitted to the Clerk of the Independent Appeals Panel  <i>(5 school days before first day of appeal window)</i></p>
<b>Friday 19<sup>th</sup> July 2024</b>	<p>Appeals lodged by the <b><u>deadline</u></b> will be heard by this date. <i>Please note we have allowed a 7-day window to conduct all appeals for schools.</i>  <i>(max 40 days from appeal lodging deadline)</i></p> <p>Appeal Hearings to take place at the Holiday Inn, Geddington Road, Corby, Northamptonshire, NN18 8ET</p>

## School appeal timelines

Action	Deadline
Appeals need to be submitted	<p><b>Primary school:</b> No later than 5pm on 15 May 2024</p> <p><b>Secondary school:</b> No later than 5pm on 15 April 2024</p> <p><b>Sixth form:</b> Where offers of places are conditional upon GCSE examination results, appeals for admission to 6th forms cannot be heard until after GCSE results are known.</p> <p><b>Late appeals:</b> No deadline</p>
Parents' additional evidence must be submitted	<p>Within 10 school days of submitting their appeal by email to: <a href="mailto:appealsteam.ncc@northnorthants.gov.uk">appealsteam.ncc@northnorthants.gov.uk</a> or by post to:</p> <p>Appeals Team, Legal Services, North Northamptonshire Council, The Corby Cube George Street, Parklands Gateway Corby NN17 1QG</p>

Hearings take place

**Primary school:** Every effort will be made to convene on-time appeals within 40 school days from the closing date for lodging appeals, however, there may be delays due to limitations of video conferencing facilities. Appeals will be scheduled at the earliest possible date.

**Secondary school:** Every effort will be made to convene on time appeals within 40 school days from the closing date for lodging appeals, however, there may be delays due to limitations of video conferencing facilities. Appeals will be scheduled at the earliest possible date.

**Sixth form:** appeals will be heard within 28 days following the confirmation of examination results, where applicable, or otherwise within 40 school days from the date of lodging an appeal where possible.

**Late appeals:** Late co-ordinated appeals will be heard alongside on-time appeals wherever possible. Every effort will be made to hear late appeals before the end of the school year, but if this is not possible, they will be convened at the earliest possible time in the new school year. Appeals are not usually convened during school holidays due to the unavailability of school representatives.

Parents will receive written notification of appeal date

At least 10 school days before the date of appeal (you may waive your right to this notice period if it will help to speed up your appeal, but a quicker appeal cannot be guaranteed).

Appeals for the same school and year group must be heard together and by the same panel.

The clerk (or the person organising the appeal) sends appeal papers to parents, the panel and the school

7 working days before the appeal hearing.

**No further documents will be circulated after this date.**

Appeal hearing decision

Decisions will be made after all appeals have been heard for that particular school.

Decision letters will be sent at the earliest possible time and where possible, within **5 working days** following decisions.

In the case of multiple appeals or in busy times, please allow up to **10 working days** for decision letters to be sent.