



### **Oakley Vale's Attendance Strategy 2020-21**

**Best Weekly Class Attendance:** The class with the best attendance overall for the previous week will receive a certificate. The best class will be announced weekly in assembly and awarded Morris/Morrisette/ Morris Minor which they keep for the week and record their antics.

**100% attendance winners with no late marks:** The children with 100% attendance over the year with no late marks will receive a certificate. These families will also receive a postcard through the post stating their children have achieved 100%. This only applicable for those children who have been at OVPS since the start of the academic year.

**Attendance letters:** Regular letter and leaflets are sent out across the year, updating parents of where their child's class is at with regards to attendance, as well as any other important messages/reminders regarding attendance at OVPS.

**Attendance leaflets:** Attendance leaflets will be sent out twice yearly and included in all new parent packs.

**Display board:** A display board is near to the main reception area. detailing why attendance is important and what we are doing as a school about attendance.

**First day response:** A text message will be sent/phone call will be made to the primary contact of any child who is absent from school without a reason if we fail to receive a response we will then contact other members of the contact list. Any children with welfare concerns (LAC, CP) will be identified first and contact made in the first instance.

**Home visits:** Home visits will be carried out each day for the children that are absent and are of concern for the Wellbeing Team. Home visits will also be carried out to any families who have provided no reason for their child's absence. Home visits will be carried out by JB and another member of staff from either DSL/SLT.

**Attendance concerns:** Children's attendance is monitored closely and regularly with monthly data produced to outline any trends within particular pupil groups thus highlighting areas for development. Should a child's attendance be below 95% attendance procedures will be followed, starting with an attendance concern letter being sent to the child's parents.

**Attendance surgeries:** Should a child's attendance continue to be a cause for concern, parents will be invited to attend a surgery to identify whether any support can be offered and identified needs will be taken forward by the Wellbeing Team. An in-school monitoring plan will be set out with the expectation of an immediate improvement, with the child achieving 95% or above during the monitoring period.

**Persistent absence:** If a child's attendance remains below the expected level despite the implantation of a monitoring plan and any relevant interventions offered, a referral could be made to the Education Inclusion Partnership Team where legal action may be taken.

**Data Point Information:** At each Data Point all class teachers will be given a report detailing every child's attendance. This information will then be shared on each child's termly report.



COVID-19 : As outlined by the Department for Education, school attendance will become mandatory again from the start of the Autumn Term. This therefore means that the usual rules on school attendance will apply, including:

- parents' duty to secure that their child attends regularly at the school where the child is a registered pupil
- schools' responsibilities to record attendance and follow up absence
- the ability to issue sanctions, including fixed penalty notices, in line with local authorities' codes of conduct We understand that some pupils and parents may be anxious about returning to school.

Please contact [admin@oakleyvaleprimary.org](mailto:admin@oakleyvaleprimary.org) if this is the case where we will be happy to provide further support and advice.