

# Oakley Vale Primary School

## Remote learning policy



Approved by:	Emma Goodwin	Date: 13.08.20
Last reviewed on:	13.08.20	
Next review due by:	13.08.21	

## 1. Aims

This remote learning policy for staff aims to:

- Ensure consistency in the approach to remote learning for pupils who aren't in school.
- Set out expectations for all members of the school community with regards to remote learning.

## 2. Rationale

In the event of a full or partial school closure, the school is committed to providing continuity of education to its students and will do so through a process of remote learning.

In the event that a child or children have to be absent from school due to self-isolating as a result of following government guidance surrounding Covid 19, the school is committed to providing continuity of education to its students and will do so through a process of remote learning.

## 3. Roles and responsibilities

### 3.1 Teachers

#### Learning

In the event of a full school closure or the closure of a year group bubble, teachers working within their year groups, are responsible for providing:

- A weekly newsletter giving a range of activities linked to the curriculum that do not necessitate the need for a laptop or tablet. This needs to be emailed to Andy to be uploaded.
- Links to online activities for maths, writing and GPS on the school website in line with the expected taught curriculum for the year group. 2 links per subject are required emailed to Andy to be uploaded.
- Purple Mash activities in line with the expected taught curriculum for the year group. Year groups should aim for 10 tasks per week to include 2 or 3 reading and writing tasks along with some wider curriculum e.g. history, geography, science, art, computing etc.

In the event that individual children from a year group are unable to attend school as result of self-isolating, working within their year groups, teachers are responsible for providing weekly paper packs of work comprising:

- Arithmetic practice linked to the curriculum being delivered in school.
- Problem solving and reasoning style questions linked to the curriculum being delivered in school.
- Reading comprehension.
- Spellings.
- GPS activities linked to the curriculum being delivered in school.
- Writing activities linked to the curriculum being delivered in school.

#### Feedback

When providing remote learning, teachers are responsible for providing feedback on the work submitted via Purple Mash by the end of the week.

If parents contact the school seeking advice/clarification responses are to be made by teachers either by phone or by emailing a response to be sent to parents via [admin@oakleyvaleprimary.org](mailto:admin@oakleyvaleprimary.org)

## Welfare Calls

In liaison with Julia Baulch, teachers will be responsible for carrying out pupil welfare calls.

### **3.2 Teaching Assistants/Cover Supervisors**

Working with the teaching staff of the year group, support with the carrying out of pupil welfare calls.

### **3.3 Senior leaders**

Andy Buffham will co-ordinate remote learning across the school and will upload weekly newsletters and links to online activities at the beginning of each week which will have been emailed by Year Group Leads.

Phase Leaders will monitor the effectiveness of remote learning via regular meetings with year group staff - both teachers and support staff.

### **3.4 Designated safeguarding lead**

Julia Baulch will work with teachers and support staff to set up a plan for carrying out pupil welfare calls.

### **3.5 Pupils and parents**

Staff can expect pupils learning remotely to:

- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work

Staff can expect parents with children learning remotely to:

- Make the school aware if their child is sick or otherwise can't complete work
- Seek help from the school if they need it – if you know of any resources staff should point parents towards if they're struggling, include those here
- Be respectful when making any complaints or concerns known to staff

### **3.6 Governing board**

The governing board is responsible for:

- Monitoring the school's approach to providing remote learning to ensure education remains as high quality as possible
- Ensuring that staff are certain that remote learning systems are appropriately secure, for both data protection and safeguarding reasons

## **4. Who to contact**

If staff have any questions or concerns about remote learning, they should contact the following individuals:

- Issues in setting work – talk to your Phase Leader as the first port of call then to Andy Buffham.
- Issues with behaviour – talk to your Phase Leader.
- Issues with IT – contact RM in the usual way.
- Issues with their own workload or wellbeing – talk to your Phase Leader.

- Concerns about safeguarding – talk to Julia Baulch.

## **5. Safeguarding**

All aspects of the school's safeguarding policy apply even if children are learning remotely. CPOMS must be used to record any safeguarding concerns in the usual way.

## **6. Monitoring arrangements**

This policy will be reviewed annually. At every review, it will be approved by the Principal and Remote Learning lead.